



**Section 2**

**Comparable Market Data Information**

**Section 2. Comparable Market Data Information**

To assist in your review, please provide sufficient data to support your opinion of value. Please provide information on recently listed or sold properties that are similar to yours. **Attach additional sheets as necessary.** Sales dates of comparable properties should not be after March 31 of the year in question.

**Sales after March 31 of the year in question cannot be considered due to Section 51 of the California Revenue and Taxation Code**

**Comparable Sales:**

Sale or Listing	Address/Location of property.	Sale/Listing Price	Sale/Listing Date	Characteristics of Property (Office/Warehouse/Retail Space/Units)
1				
2				
3				
4				

**Section 3. Additional please provide the following information with supporting documentation:**

- \* Total leaseable area
- \* Total rents - last three years
- \* Vacancy information - last three years
- \* Area leased and rent paid by individual tenants - last three years
- \* The effective dates of the leases (if month-to-month, please include the original date of lease). Are the rents economic? Please explain if not
- \* Itemized expenses - last three years
- \* Who pays the expenses (please provide detail)
- \* Who pays the property taxes
- \* Any other information (condition, etc) that may effect value

**Section 4. Signature**

**Your property taxes are still due by the delinquent date** printed on the bill from the Tax Collector. The filing of an assessment review or an assessment appeal does not alter or delay the date taxes are due. The Tax Collector will add interest and penalties to the amount you owe if your payment is late.

**I have read and understood the statement above. I agree to allow the Assessor's staff to inspect the property, including the interior of any improvements, if necessary. (An Appraiser will call to set up an appointment.)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title (Owner, Agent, etc.)

\_\_\_\_\_  
Date